



**HEALTH AND SAFETY PROTOCOLS FOR
LOVEWORLD CHILDREN'S CHURCH
FACILITIES AND CHILD SPACES
POST GLOBAL CRISIS**



This guideline provides basic safe hygiene protocols for teachers, volunteers, caregivers, parents and the children as part of The Health and Safety Policies of LoveWorld Children's Ministry

The purpose of this document is to provide clear and actionable guidance for safe operations in our Children's Church Facilities and Child Ministry Spaces in CE Churches in the weeks ahead.



BASIC HYGEINE PROCEDURES

CHECK-IN-CHECK OUT PROTOCOLS

Check –in:

- Check in area should be thoroughly cleaned and all surfaces disinfected ahead of check-in time.
- Set up a hand-sanitizing station in the check-in area. The station should be manned by a friendly and welcoming personnel
- Where possible, only one parent should do kids drop-off and pick-up
- Encourage Parents and kids to hand sanitize with an alcohol rub /hand sanitizer before approaching the check-in desks
- If you use a security number tag for your check-in process, ensure tags are thoroughly cleaned and issued by personnel wearing surgical gloves.



Check Out:

At the close of class time, teacher/ volunteer should take the children in batches to hand washing stations to wash their hands before pick up time. Preteens can hand sanitize in class .

Checkout/ Exit Tags should be sanitized and stored away for use at the next service day.

CLASSROOMS, PRESCHOOL AREAS & NURSERY

- Classrooms or Child Spaces as well as supplies should be thoroughly cleaned and disinfected ahead of arrival of kids for the service as detailed below;

- Clean and sanitize all carpets and rugs in your preschool and children's areas. Be sure to budget for this at least once a year for the foreseeable future.
 - Clean every solid surface in your children's areas. Wipe cribs, mattresses, chairs, tables, centers, counters and door frames with a sanitizing formula. Wash all crib sheets, blankets and teachers' smocks.
 - Eliminate toy boxes and minimize the number of available classroom toys to assist with disinfection during and after teaching sessions. Discard all cloth or stuffed animals that cannot be easily sanitized each week. Store toys away from children and only bring out a limited number each week for play. Only use the number of toys that teachers /volunteers can reasonably be expected to clean after each session.
 - Consider creating individual bags of supplies for each child: scissors, markers, glue sticks, etc. to minimize sharing.
 - Stock diaper changing stations with sanitizer to clean diaper changing surfaces after each diaper change, gloves, wipes, etc. Be sure all nursery leaders know how to change a diaper with universal sanitation guidelines. Permanently discard any cloth covering currently on diaper changing mattress so that plastic covering can be sanitized between each diaper change.
 - Post reminders for handwashing and diaper changing procedures
 - Post a schedule for marking the times that toys and tables are cleaned with a block for signing off.
- o Set up a portable hand washing station in the classroom
 - o Ensure soap and safe water is available at age-appropriate hand washing stations
 - o Encourage frequent and thorough washing (at least 20 seconds)

COMMUNAL SPACES (Hallways, Toilet/Restrooms)

- o Place hand sanitizers in toilets, classrooms, halls, and near exits where possible
- o Ensure adequate, clean and separate toilets for girls and boys



- Clean and disinfect environment, classrooms and especially water and sanitation facilities at least once a day, particularly surfaces that are touched by many people (railings, tables, supplies, door and window handles, toys, teaching and learning aids etc.)
- Use sodium hypochlorite at 0.5% (equivalent 5000ppm) for disinfecting surfaces and 70% ethyl alcohol for disinfection of small items, and ensure appropriate equipment for cleaning staff
- Increase airflow and ventilation where climate allows (open windows, use air conditioning where available, etc.)
- Post signs encouraging good hand and hygiene practices in the classrooms and child spaces (*Download printable illustrated How-to-wash-your-hands poster from LWCM Portal.*)
- Ensure trash is removed as it waste bin is full and and disposed of safely
- To effectively manage and enforce basic hygiene protocols, decentralize assemblies and group by age levels rather than one large group.
- Playground usage should be scheduled so that only one group can use the playground each week or only one group at a time
- Limit entry by adults and older siblings into a classroom or preschool or children's areas to 1-2 per family.

Watch this short video - https://www.youtube.com/watch?v=mgqa_IBpjb8

PROPER HANDWASHING PROCEDURES FOR KIDS(see attached posters)

Step 1: Wet hands with safe running water

Step 2: Apply enough soap to cover wet hands

Step 3: Scrub all surfaces of the hands – including backs of hands, between fingers and under nails –for at least 20 seconds

Step 4: Rinse thoroughly with running water

Step 5: Dry hands with a clean, dry cloth, single-use towel or hand drier as available



WORD AFFIRMATION POSTERS

Download and Paste Printable Word Affirmation Posters in the classrooms and communal spaces of the children's church facility / ministry space

Teacher should lead the children to take the word affirmation at the close of service every service day.

